

Employment Application / Management

Joy Junction, Inc
4500 2nd St SW / PO Box 27693
Albuquerque, NM 87125
505-877-6967 / 1-800-924-0569
www.joyjunction.org

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identify within three (3) days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

All management positions require full-time, flexible hours. Please include a cover letter and resume with your completed application.

For Office Use Only Interview Time: _____ Date: _____ Comments: _____ _____
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Today's Date: _____

Referral Source: Advertisement Walk in Employee Relative
Name of source: _____

Personal Data:

Name: _____ Social Security #: _____

Current Address: _____ Phone#: _____

If necessary, best time to call you at home is: _____ May we contact you at work? Yes No

May we contact your current employer? _____ What is your work phone number? _____

Are you 18 years of age or older? Yes No Have you ever been bonded? Yes No

Have you ever been convicted of a crime? (Do not include non-felony moving violations) Yes No

If YES, please explain: _____

Have you ever been employed here before? Yes No If Yes, give dates/location, etc: _____

Driver's License Number: _____

Please list all the hours you are available each day (please include early morning and graveyard availability):

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Saturday: _____

Sunday: _____

What date would you be able to start? _____

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Previous Employment

List below last four (4) employers, starting with the most recent. Include related internships, military or volunteer work.

Employer:	Dates Employed From: _____ To: _____	Summarize Job Responsibilities
Address:	Starting Salary	
Phone #:	\$ _____ Per _____	
Job Title:	Final Salary	
Supervisor Name & Title:	\$ _____ Per _____	
May we contact for reference: Yes No Later		

Employer:	Dates Employed From: _____ To: _____	Summarize Job Responsibilities
Address:	Starting Salary	
Phone #:	\$ _____ Per _____	
Job Title:	Final Salary	
Supervisor Name & Title:	\$ _____ Per _____	
May we contact for reference: Yes No Later		

Employer:	Dates Employed From: _____ To: _____	Summarize Job Responsibilities
Address:	Starting Salary	
Phone #:	\$ _____ Per _____	
Job Title:	Final Salary	
Supervisor Name & Title:	\$ _____ Per _____	
May we contact for reference: Yes No Later		

Employer:	Dates Employed From: _____ To: _____	Summarize Job Responsibilities
Address:	Starting Salary	
Phone #:	\$ _____ Per _____	
Job Title:	Final Salary	
Supervisor Name & Title:	\$ _____ Per _____	
May we contact for reference: Yes No Later		

Comments (including any gaps in employment):

Skills and Qualifications: Summarize any special skills or qualifications acquired from employment or other experiences that may qualify you to work with our company: _____

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Education

School Name	From/To	Degree/Diploma	GPA	Major/Minor

Professional Certifications

List any certificates earned or in the process, and/or any additional training programs not included in your formal training: _____

List special accomplishments, publications, awards: _____

References:

Please list the name and phone number of three business/work references who are not related to you. If not applicable, list three school or personal references who are not related to you.

Name	Title	Company	Phone #	Relationship	Years Known

List any special information you would like us to consider: _____

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Authorization:

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from Joy Junction and/or any of their agents. This authorization and consent shall be valid in original, fax, or copy form.

Initials

All hiring and employment at Joy Junction, Inc. is at will. I understand this application is not an employment contract, nor can it be used to create one. Employment by Joy Junction has no specific term and may be terminated by the employee or Joy Junction with or without notice. I acknowledge that Joy Junction has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with Joy Junction, and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to Joy Junction. I agree to release and hold harmless Joy Junction from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with Joy Junction may be terminated.

Applicant's Signature

Date

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Joy Junction is an evangelical, faith based Christian ministry. This is our statement of faith. Are you in general agreement with this position? ___ Yes ___ No

The Corporation subscribes to the following Statement of Faith:

We believe there is one living God, eternally existent in three persons: The Father, Son and Holy Spirit, equal in power and glory; that this triune God created all, upholds all, and governs all.

We believe that the Scriptures of the Old and New Testament are the inspired and inerrant Word of God, and the infallible rule for all faith and practice.

We believe in God the Father as an infinite, personal Spirit, perfect in holiness, power, wisdom and love; that He concerns Himself mercifully in the affairs of men; that He both hears and answers prayer, and that He saves from sin and death all who come to Him through Jesus Christ.

We believe in Jesus Christ, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles and teachings, His substitutionary atoning death, bodily resurrection, ascension into heaven, personal intercession for His people and His personal, visible return to earth.

We believe in the Holy Spirit, Who came forth from the Father and the Son to convict the world of sin, righteousness and judgment and to regenerate, sanctify and empower for ministry all who believe in Christ. We believe that the believer receives the Holy Spirit at the time faith is placed in Christ for salvation. (In other words, it is the Holy Spirit who is responsible for the believer's new birth). We further believe that the Holy Spirit continues to indwell every believer in Christ and that He is an abiding Helper Teacher and Guide.

We believe that the filling of the Spirit is when the individual is totally yielded in obedience to God's Word and to the leading of His Spirit and that this experience occurs as an individual's personal response to God upon his life.

We believe that the gifts of the Spirit delineated in the Books of Romans 12:6-8, I Corinthians 12:1-11, 12:28-31, Chapter 13, Ephesians 4:11-12, and I Peter 4:10-11, are the Biblical gifts that are exercised today.

We believe that all people are sinners by nature and choice and are, therefore, under condemnation; that God regenerates by the Holy Spirit those who repent of their sins and confess Jesus Christ as Lord.

We believe in the Universal Church, the living spiritual body of Christ is the Head and that all regenerated people are members.

We believe that the Lord Jesus Christ committed two ordinances to the Church: 1) Baptism and 2) The Lord's Supper. We believe in baptism by immersion and in communion being open to all believers.

We believe that spiritual leaders should lay hands on individuals to both confirm and endorse the particular level of service to which these individuals feel they have been called by the Spirit of God. This endorsement will be manifested in the individual's life through both prayerful and financial support from other believers.

We believe in the personal, visible return of Christ to the earth and the establishing of His kingdom, in the resurrection of the body, the final judgment and eternal blessings of the righteous and in the endless suffering of the wicked.

We believe in what is termed "The Apostle's Creed," as embodying the fundamental aspects of the Christian faith.